

A SERVICE PROJECT OF THE KIWANIS CLUB OF KITCHENER-WATERLOO SINCE 1948

# 2024 Call for Festival Volunteers!

## When are Volunteers needed?

The week of April 2<sup>nd</sup> to 9th (Bands, Orchestras & Choir classes) and the week of April 22<sup>nd</sup> to 27<sup>th</sup> (Solo, Duets, & Trio classes)

### What is the time commitment?

- Festival sessions run mainly during daytime hours, with some evening and weekend shifts.
- Volunteer shifts are **3.5 hours** each, Volunteers may sign-up for one or more shifts.
- Typically, the morning shifts run from 8:30am-12:00pm, afternoon shifts run from 1:00pm-4:30pm, and evening shifts run from 6:00pm-9:00pm

### What volunteer roles are available?

- **Venue Greeters**: Welcome participants and direct them to their classes and warm up rooms. Put signage out before the morning shift and bring signage in after last shift.
- **Class Attendants**: Take attendance as students arrive for their classes and let participants and guests in the room at the appropriate time.
- Adjudicator Assistants: Seat participants and collect their music to hand to the adjudicators, give the class introduction (scripts will be provided), and ensure adjudicators have everything they need.

### What is required to become a festival volunteer?

- No experience necessary...new volunteers are welcome!
- Have a positive, helpful, and friendly attitude to make participants feel welcome.
- Must be available for at least one full shift as outlined above. Volunteers may sign up for more than one shift.
- Must be available for a brief training session. Online and in-person scheduling options will be provided during March & April

### How do | sign-up to Volunteer?

- Go to <u>kwkmf.musicfestivalsuite.com</u> to create a festival profile and check the "Volunteer or Administrator" box. You will be contacted to confirm your availability.
- Email <u>danielle@kwkiwanismusicfestival.com</u> for more information about signing up.

